



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: **SUPERVISING PUBLIC HEALTH NURSE** (*Provisional Appointment)

SALARY: \$44,012- \$58,898 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

This is an administrative professional nursing position responsible for developing and ensuring the provision of nursing services, and supervising nursing practices to assure safe, effective and efficient, comprehensive nursing care in homes, clinics, schools and other community facilities. This position differs from the lower, Assistant Supervising Public Health Nurse by its responsibility for program coordination and monitoring, as well as administrative responsibilities such as staff development and funding management. The employee reports directly to and works under the general supervision of an administrative level staff member. General supervision is exercised over assistant supervisors, assigned public health care professionals and nursing staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus EITHER:

- (A) Three (3) years of paid full-time or its part-time equivalent nursing experience in community health or preventative health in a federal, state, or local health agency or in a diagnostic treatment center, health maintenance organization, home health agency, long-term home health care program, or large public health nursing program, one (1) year of which shall have involved supervisory experience as a public or community health nurse who served as a team leader or coordinator of a program component involving supervision of professional nurses; OR,
- (B) Possession of a Master's degree in Nursing, Health Education, Community Health, or Public Administration, or related field, plus two (2) years of experience as described in (A), one (1) year of which shall have involved supervision.
- (C) Any equivalent combination of education and experience as defined by the limits of (A) and (B) above.

PROMOTIONAL REQUIREMENTS:

Two (2) years of permanent status as an Assistant Supervising Public Health Nurse. Modification of State Standard agreed to by the New York State Department of Health and the Municipal Service Division, 1979.

SPECIAL REQUIREMENT(S):

Possession of a New York State license as a Registered Professional Nurse at the time of appointment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:	Monroe County Department of Public Health 111 Westfall Rd-Human Resources Rm:752B Rochester, NY 14620
---	---

Posting Deadline: December 22, 2011

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.